Policy and Research
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Laura Kelly, Governor

STATE OF KANSAS
PROJECT COMPLETION CERTIFICATION

TO:_____
Name of Entity to whom Project Exemption Certificate was Issued

_____
Street Address City State Zip Code

This is to certify, to the best of my knowledge and belief, that all materials purchased under Project Exemption Certificate Number _____ , issued by the Kansas Department of Revenue, were incorporated into the building or project for which the exemption was issued and were entitled to an exemption pursuant to K.S.A. 79-3606(c), (d), (e), (cc), (xx), (aaa), (ccc), (iii), (qqq), (sss), (ttt), (uuu), (xxx), (yyy), (hhhh), (xxxx) and amendments thereto.

_____
Contractor / Subcontractor

_____
P.O. Box and/or Street Number and Name

_____
City, State, Zip

_____ _____
Signature and Title of Authorized Representative Date

INSTRUCTIONS

Upon completion of a tax exempt project, the contractor must furnish this certification to the exempt entity for which the work was performed. The exempt entity needs to retain this document in their files and record the actual date that the project was completed on-line at https://www.kdor.ks.gov/Apps/kcsc. All invoices must be retained by the contractor for a period of five (5) years and are subject to audit by the Kansas Department of Revenue.