

WORKING WITH ABSTRACTS ~ 2022

County Clerks

Limit 15 Students

Description: This workshop is designed for key personnel who work with abstract reports of value, tax and levies as required by statutes and the Division of Property Valuation. The following (not inclusive) topics are:

Tax Unit Boundary Certification Requirements

- ✍ Tax Unit Boundary Certification – On-line requirements

July Abstracts

Overview of the July Abstracts Certification

- ✍ Summary Signoff
- ✍ New Improvement
- ✍ Heavy Truck Signoff
- ✍ Watercraft Signoff
- ✍ June 1st Certification
- ✍ EDX and IRBX Annual Claim Form requirements
- ✍ SB 19 implementation
- ✍ Neighborhood Revitalization Rebate Abstract

Miscellaneous Information:

- ✍ EDX and IRBX Annual Claim Form Requirements
- ✍ SB 19 Implementation
- ✍ Neighborhood Revitalization Rebate Abstract Overview

Legislative update

Materials to bring:

- ➡ **County Clerk's Handbook** (Any revisions will be emailed to you prior to the September class for printing.)
- ➡ **Tax Unit Boundary Certification Instructions**
- ➡ **Neighborhood Revitalization Instructions**
- ➡ **July Abstracts User Guide**
- ➡ Silent handheld calculator

Instructors: Veronica Dean & Jamie Cox

Cost: \$50 per person

*** DATES AND LOCATIONS ***

Workshop Begins: 9 a.m. **Workshop Ends:** 1 p.m.

April 21 **Virtual Class** – Microsoft Teams
April 26 **Hays** – County Administration Building, 718 Main, Basement Meeting Room
April 27 **Dodge City** – Western State Bank Expo. Center, 11333 US Highway 283
April 28 **Iola** – Allen County Courthouse, 1 N. Washington, Basement Meeting Room
April 29 **Topeka**— Shawnee Co Appraisers Office, 1515 NW Saline

*** ON-LINE REGISTRATION PROCESS ***

Click on link to create an account and/or to register: <http://www.ksrevenue.gov/>

Note: If you have not previously attended a class sponsored by PVD, you will need to register as a new student. Past class attendees should have received an account number and access code in the mail. This number and code are necessary to set up an account. Your past class history will be merged with your new account information. If you did not receive an account number and code, please contact PVD at 785-296-2365 and ask for the education section.

*** CANCELLATION POLICY ***

Access your account on-line to cancel your registration.